



**REGULAR BOARD MEETING**  
**BOARD OF PARK COMMISSIONERS OF PALATINE PARK DISTRICT**  
 Village of Palatine, 200 East Wood Street in Palatine  
 Second Floor – Village Room B  
 November 11, 2024, at 5:00 p.m.



These minutes are not a verbatim record of what was said during the meeting

The meeting was called to order at 5:00 p.m. by President Ruff

Commissioners Present

Terry Ruff, President  
 Jennifer Rogers  
 Susan Gould  
 Joe Petricca  
 Greg Sammons

Commissioners Absent

Staff Present

Benjamin Rea, Executive Director  
 Andrea Fisher, Director of Finance  
 Sonia Austin, Superintendent of Finance  
 Michelle Eckelberry, Director of District Services  
 Dayell Houzenga, Supt. of District Services  
 Lisa Allie, Park Board Secretary/Executive Assistant

Jim Holder, Director of Parks  
 Amy Vito, Superintendent of Parks  
 Colleen Palmer, Director of Recreation & Facilities  
 Katie Waszak, Supt. of Recreation Programming  
 Josh Ludolph, Supt. of Recreation Facilities

Visitors and Citizens Present

Casey Siani, Jaycees  
 Daniele Green, Jaycees  
 Boy Scouts Troop 209, Palatine  
 William Van Giesen, Resident

Approval of Agenda

Commissioner Rogers moved, and Commissioner Petricca seconded that the agenda be approved. President Ruff announced that an Executive Session for Section 2(c)(1) Open Meetings Act for discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District. By a roll call vote, the agenda for the regular meeting of November 11, 2024, was approved as amended. The result of the roll call vote follows:

AYE: Jennifer Rogers, Susan Gould, Joe Petricca, Greg Sammons, Terry Ruff  
 NAY: None  
 ABSENT: None  
 Motion carried.

Approval of Consent Agenda

The Board reviewed the previously distributed items posted on the consent agenda. Commissioner Rogers moved and Commissioner Sammons seconded that the consent agenda be approved as presented. By a roll call vote, the following items on the consent agenda were approved: Regular Meeting Minutes of October 28, 2024, and Warrant #15. The result of the roll call vote follows:

AYE: Susan Gould, Joe Petricca, Greg Sammons, Jennifer Rogers, Terry Ruff  
 NAY: None  
 ABSENT: None  
 Motion carried.

Visitors and Citizens' Comments

President Ruff asked any visitors or citizens who wanted to speak to The Board; there were none.

New Business

The Board reviewed a previously distributed board summary pertaining to the approval of the 2025 IAPD Annual Meeting Delegate/Alternates Credentials Certificate. Commissioner Sammons moved, and Commissioner Petricca seconded the motion that the Board of Park Commissioners appoint Ben Rea as Delegate to the Annual Business Meeting of the Illinois Association of Park Districts to be held on Saturday, January 25, 2025, at 3:30 p.m. The motion was approved by a roll call; the result follows:

AYE: Joe Petricca, Greg Sammons, Jennifer Rogers, Susan Gould, Terry Ruff

NAY: None

ABSENT: None

Motion carried.

The Board reviewed a previously distributed board summary pertaining to the approval of the 2025 Hometown Festival permit. Commissioner Rogers moved, and Commissioner Petricca seconded the motion for the Board of Park Commissioners to approve the Palatine Jaycee's use of Community Park and associated facilities for the 2025 Hometown Festival. Director Holder introduced Casey and Daniele from the Jaycees who gave details of the 2025 Hometown Fest and confirmed that there are no changes from last year. The motion was approved by a roll call; the result follows:

AYE: Greg Sammons, Jennifer Rogers, Susan Gould, Joe Petricca, Terry Ruff

NAY: None

ABSENT: None

Motion carried.

Executive Director Reports

No report was given.

Commissioner Reports/Future Agenda Items

Commissioner Ruff reported that staff did a great job with the Halloween Party this year. The place looked great, and everybody seemed to be having a good time.

Executive Session

President Ruff requested a motion to close the public portion of the meeting and convene in executive session. Commissioner Rogers moved and Commissioner Petricca seconded that the Board of Park Commissioners go into closed session for discussion of Executive Session; Section 2(c)(1) Open Meetings Act authorizes only closed session discussion of the appointment, employment, compensation, discipline, performance, or dismissal of "specific employees" of the public body. The result of the roll call vote follows:

AYE: Jennifer Rogers, Susan Gould, Joe Petricca, Greg Sammons, Terry Ruff,

NAY: None

ABSENT: None

Motion carried at 5:07 p.m.

Executive Director Rea took a moment to recognize the Boy Scouts in attendance who were there to earn their Communication Merit badge. Executive Director Rea explained that at this point of the meeting the public needed to leave the room for Executive Session and would be let in after to close the meeting.

Return to Open Session

President Ruff entertained a motion to come out of closed session and resume the regular meeting of the Board of Park Commissioners; Commissioner Sammons moved, and Commissioner Rogers seconded the motion. The motion was approved by a roll call; the result follows:

AYE: Susan Gould, Joe Petricca, Greg Sammons, Jennifer Rogers, Terry Ruff  
NAY: None  
ABSENT: None  
Motion carried at 5:21 p.m.

Action on Matters Considered in Closed Session

Regarding the Closed Session Section 2(c)(1) Open Meetings Act for discussion of the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the District. There was no action at this time.

Adjournment

There being no further business to come before the Park Board on this date, Commissioner Sammons moved that the regular meeting be adjourned. Commissioner Petricca seconded the motion which was unanimously approved by a voice vote as follows:

AYE: Joe Petricca, Greg Sammons, Jennifer Rogers, Susan Gould, Terry Ruff,  
NAY: None  
ABSENT: None  
Motion carried at 5:22 p.m.

Respectfully submitted,

Lisa Allie  
Park Board Secretary

Attest:

Approved:

Lisa Allie  
Secretary

Jennifer Rogers  
Vice President

<b><u>2024 Park Board Meetings</u></b>	
November 25, 2024	December 9, 2024